

2008 College Access Grants

Program Reporting Requirements

Student Surveys

1. Initial Student Survey
2. Program Pre/Post Survey
3. Annual Program Evaluation
4. Graduate Survey

Grantee Reports

1. Mid-Year Report (due January 31)
2. Year-End Report (due June 30)
3. Annual Financial Report of Activities

Student Surveys

Survey	Who	Purpose	When/How	What it Measures
Initial Student Survey	All students in grades 9-12 (subsequent years for 9 th graders and transfer students only)	To establish student demographic data and help school determine target audience	Fall 2008 / distribution method to be determined by the school	Intent to attend college, 1 st generation status, and barriers to college
Program Pre/Post Survey	All students participating in College Access activities for the year	To gauge effectiveness of College Access activities	Prior to and upon completion of College Access Program Participation / distribution method to be determined by the school	Change in perceptions of College Access knowledge and activities
Annual Program Evaluation	All students participating in College Access activities for the year	To assess student satisfaction with the programs and level of participation	Spring Annually / distribution method to be determined by the school	Effectiveness of the program activities, feedback for schools to refine programming
Graduate Survey	All graduated seniors	To determine the number and percent of students attending college	Fall Annually / Mail, phone, or e-mail survey	Actual college going rate

Grantee Reports

1. Mid-Year report

Purpose: To gather information about the progress of the program/activities/participation and college going rates
Who: Project Administrator
Due: January 31
How: Online survey from EducationQuest
What it measures:

- Activity progress and implementation
- Class enrollment numbers by class and activity participation rates
- Success with implementation
- Barriers to implementation
- Intake survey (year one only)
- Graduate Survey - College going rates

2. Year-End report

Purpose: To gather information about the progress of the program/activities/participation
Who: Project Administrator
Due: June 30
How: Online survey from EducationQuest
What it measures:

- Activity progress and implementation
- Participation rates
- Success with implementation
- Barriers to implementation
- Year-End Student Survey Summary
- Activities that may change based on student feedback

3. Budget report...

Purpose: To gather information about the progress of the program/activities/participation
Who: Project Administrator
Due: June 30
How: Online survey from EducationQuest
What it measures: